DOCUMENT RESUME

ED 288 917 UD 025 883

AUTHOR	Taylor, Lottie L.; Lackow, Norma
TITLE	A. Philip Randolph Campus High School Student Handbook.
INSTITUTION	City Univ. of New York, NY. City Coll. A. Phillip Randolph Campus High School.
PUB DATE	87
NOTE	51p.
PUB TYPE	Guides - Classroom Use - Materials (For Learner) (051)
EDRS PRICE	MF01 Plus Postage. PC Not Available from EDRS.
DESCRIPTORS	Academic Achievement; College Preparation; *College School Cooperation; *Course Descriptions; Grades (Scholastic); Graduation Requirements; *Guides; Higher Education; High Schools; *School Organization; Student Organizations; Student Promotion; Success; *Urban Education
IDENTIFIERS	City University of New York City College; New York City Board of Education

ABSTRACT

A. Phillip Randolph Campus High School began in 1979 as a cooperative effort among the New York City Board of Education, the School of Education of the City University of New York, and City College of New York. High school students are able to use the educational resources of City College. The effort has been successful, especially as measured by the number of seniors who have been accepted at more than one college. This document is the student handbook for the high school. It summarizes the history and philosophy of the school. Information for students is presented on the following: (1) overview of the school and special programs; (2) resource personnel; (3) school rules and regulations; (4) grading policy; (5) promotion requirements; (6) graduation requirements; (7) sample student program; (8) course abbreviations; (9) course offerings and descriptions; (10) student organization; (11) school store; and (12) sample contract for a course that lists student responsibilities and teacher expectations. (VM)

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A. PHILIP RANDOLPH CAMPUS HIGH SCHOOL

S T U D E N T

H A N D B O O K

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A. Philip Randolph-
Campus High School at City College

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Word Processing by Alan Lackow

A. PHILIP RANDOLPH CAMPUS H.S. STUDENT HANDBOOK

Learn About the CAMPUS CONNECTION

Learn about your school whose philosophy states:

The school should be able to provide an environment for children that is motivating, educational, happy, and meaningful. It is more than a home away from home, because trained professionals bring expertise to the setting that enhances the intellectual, social and cultural growth of the individual.

All children can learn, must learn and will learn in the above setting.

The Principal, Supervisors, staff and college personnel must work together to provide and upgrade the quality of life and educational experiences for our citizens of tomorrow.

Towards this end, we must aid teachers, and all school community personnel in seeking the best for our children. Teaching techniques must be refined to evolve youngsters capable of exercising their maximum capacities towards critical thinking while maintaining total awarness of their fellow man and his rights in society.

We must help each other to grow professionally, educationally and humanely.

A Message From Dr. Bernard Harleston, President

The City College of the City University of New York

The A. Philip Randolf Campus High School was started in 1979 as a cooperative effort among CCNY, the Board of Education and our School of Education. It was hoped that by working togehther and applying our resources effectively and creatively, a successful high school could be developed in this community that would also serve as an educational model for others.

We have succeeded. The outstanding performance of the students, teachers and staff of The Campus High School has confirmed the wisdom of that original decision. Over 95 percent of the seniors in the first three graduating classes were accepted to at least three colleges apiece, a truly remarkable accomplishment for any high school, especially for one so new.

City College has an historic commitment to academic quality and access to education. The Campus High School is establishing its own tradition in those areas, and we are proud to be a part of its success story.

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Overview & Special Programs

Be a leader for tomorrow in the footsteps of A. Philip Randolph. YOU, the highly motivated student, will be successful through the "Campus Connection". Where you can obtain a solid academic background, and in addition, you can prepare for entry into a college or university program leading to a professional career.

The Campus High School offers you:

A high school in a college environment.

A program designed to prepare you for the best colleges and universities.

ACADEMIC COMPREHENSIVE PROGRAM

The Academic Comprehensive Program is a college prepatory program that provides students with the academic background necessary for college admission. It is the basic program at A. Philip Randolph Campus H.S. All students in all programs enjoy the following advantages.

1. A nine (9) period academic day--five days per week. Except for lunch all periods are spent in classes.

2. The College Connections

   (a) Use of City College libraries, labs, lecture halls, special programs.
   (b) Seniors take college courses with college students and college professors at City College.
   (c) Xavier College in New Orleans hosts our students as participants in academic Olympics, Summer Project SOAR.
   (d) Special input to students and staff from College professors from Yale, Georgetown, Xavier, as well as City College.

3. A. Philip Randolph Campus High School diploma requirements are additional to New York City requirements and are attached.

4. The majority of the selectives offered are academic in nature. Our three year groups are derived from Regent courses in Mathematics, Science, Foreign Language, and Business.

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ACADEMIC PROFESSION S PROGRAM

The Academic Professions Program is an educational option program that screens highly motivated students in the fields of:

Administration/Management
Education
Engineering

Each field has been developed with the assistance of City College.

Administration and Management students are offered word processing, accounting, typing, stenography, transcription and Record Keeping electives along with one year of required career exploration.

Education students are selected during the junior year by a committee of high school and college personnel. These students are exposed to teacher training experiences in the college and in local elementary schools. They must take 4 years of math and 4 years ofd science.

The Engineering Program features courses in Drafting and Computer Aided Drafting. Students are required to take two periods of mathematics per term for the first two years, and one period for the last 2 years, plus the minimum requirements which must be met by all A. Philip Randolph Campus H.S. students. (See attached diploma requirements). The engineering program also includes a summer component, tutoring, staff development and curriculum develop- ment-sponsored by CCNY & NACME. NACME will provide career orientation experiences for students with engineers visiting the school and students paying visits on site at engineering companies.

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MEDICAL PROGRAM

The Macy Medical Professions Program at A. Philip Randolph Campus H.S. is an exciting program designed to prepare highly motivated high school students for careers in the medical professions. These professions include medicine, dentistry, public health, veterinary medicine, clinical psychology, and scientific research.

The curriclum includes six years of science and 5 yrs of math in addition to those requirements which must be met by all the students of A. Philip Randolph Campus H.S. Advanced placement courses are an important part of the educational program. There is a specially designed series of extra-curricular activities involving visits to museums, cultural and scientific institutions, hospitls, medical schools and universities in the New York City area.

Classes are small, with 20-25 per class. There is the Academic Plan for Excellence, APEX, mandated for all students in the program operating on three different levels:

(a) enrichment and research
(b) upgrading and strengthening
(c) remediation for those who require it

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Students get a realistic view of the necessary steps in reaching career goals through exposure to a variety of scientific and medical professions. Fieldwork, visits to hospitals and medical schools and individual research projects are part of the process.

WHO IS ELIGIBLE FOR THE MEDICAL & ENGINEERING PROGRAMS AND HOW CAN STUDENTS CAN APPLY FOR ADMISSION

Students from schools in all areas of New York City are eligible for the Program, but priority will be given to eligible applicants for each program from District 5. You must meet the following requirements to be considered for admission to the Medical and the Engineering Programs.

1. You must be a New York City resident.

2. You must successfully complete present 8th or 9th grade from an accredited school.

3. You must meet the following criteria:

   i. Reading score at or above grade level
   ii. Math score at or above grade level.
   iii. Academic average of 85% or better for 7th, 8th & 9th grades.

4. You must have strong citizenship and attendance record.

5. You and your guidance counselor must check off the proper number on the standard New York City application.

6. Students who apply for admission to the tenth grade of M2P2 & Engineering must have successfully completed:

   1] Sequential math Level I plus Regents exam.

Directions: Subways: IRT No. 1 train to 137th St.; IND AA, CC trains to 135th St.; Buses: Broadway and Amsterdam Ave. bus lines to 135th St.; Fifth Ave. bus #4 or 5 to 135th St. and Broadway; Fifth Ave. bus #3---marked "via Convent Ave" ---to 135th St. and Convent Ave.; 149th St. crosstown bus from the Bronx to Manhattan at Convent Ave.

Languages: French 1-8, Spanish 1-6, Italian 1-6, Latin 1-4

Breakfast Bell 7:30 (pupils may enter building and remain in the cafeteria)

Entrance Bell 8:00 (pupils may move to their first preiod class)

Period 1	8:15 - 8:55
2	9:00 - 9:40
OFF. CLASS	9:45 - 9:55
Period 3	10:00 - 10:40
4	10:45 - 11:25
5	11:30 - 12:10
6	12:15 - 12:55
7	1:00 - 1:40
8	1:45 - 2:25
9	2:30 - 3:10
10	3:15 - 3:55

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HELP! FOR WHOM DO YOU LOOK

1. If you do not know your new official class on the first day of school, report to the auditorium.

2 If your official teacher has no program card for you on the first day of school, report to the auditorium. Requests for program change will be honored if a programming error has been made. Requests for change of lunch period, PE period, or teacher preference may not be honored.

3. If you believe there is an error on your program:
   [A] On the first 3 days of the term at the end of the school day, report to the auditorium for a Change of Program Form.
   [B] Fill out the form completely including the reason you believe there is an error.
   [C] Hand the form to the representative of the Assistant Principal, Guidance.
   [D] Follow your original program untill you receive notification of change from the program committee.

4. If you realize that there is an error in your program after the third day of the term you may pick up a change form in Room 115 at the end of the school day or on your way to lunch.

[N. B.1] All Program Change requests must be in writing and handed to the AP/Guidance Representative. The request of any student who follows a procedure different from the one above will not be read until all other requests have been processed.

5. If you arrive at school before your next subject class, report to the student cafeteria.

6. If you are late to school:
   [A] During 1st and 2nd period you will receive a late pass at the front door.
   [B] After official period, report to Room 158, attendance office, for a late pass.

7. When you are absent from school:
   [A] Bring a note signed by your parent.
   [B] Have all your subject teachers and your official teacher sign the note.
   [C] Bring the totally signed note to Room 158, Attendance Office.

[N.B.- 2] When an illness will cause an absence of two days or more, your parent should call the school at (212-926-0013) to inform the Attendance Office.

[D] It is the students responsibility to obtain assignments missed during an absence. Therefore, it is advisable that you exchange adresses and telephone numbers with one or two students in each of your subject classes.

If you want an early dismissal, your parent or guardian must come to school to escort you home.

8. If you require an elevator pass:
   A] A note from your physician must indicate the reason for this need and the length of time you will require the pass.
   B] The elevator pass will be issued by the Health Aide in Room 606.

9. If you feel ill during the school day:
   A] Ask your subject teacher for a pass to the Infirmary/Emergency Room.
   B] If you are at lunch ask the teacher in charge of the lunch room for a pass to the Infirmary/Emergency Room.
   C] Present your pass to the Health Aide in Room 606
   D] You cannot be sent home without parental approval & notification.
   E] An ambulance will be called in case of severe illnes or accident.

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16. In order to join or form a club see:
Coordinator of student Affairs (COSA) in Room 455. The schedule is posted on the office door.

17. Service Credit hours are required for an A. Philip Randolph Campus H.S. diploma (see diploma requirements). Seniors are assigned service hours in conjunction with their college class time. Other students may volunteer service before or after school or during their lunch times. Documented community service is also acceptable. Students are responsible for the maintaining of a documented school or community sheet. At the end of each term this sheet should be submitted to the director of the Senior school who will record the service on your record card and validate the total hours prior to your graduation.

18. College information begins in the freshman year. The College Information Office is in Room 112. Refer to the College Handbook for further information.

19. Problems - Personal, school related, someone to listen to you. Each official class is assigned a guidance counselor. He/she will see you as a group in official class several times each term; individually at least once to help plan your academic program, or on request for any special problems you may have.

Your counselor, school deans, any assistant principal, and all teachers are resources who will try to provide you with assistance and/or referral for further assistance. We cannot help you unless you let us know that you are in need. A short note to your counselor requesting an appointment can help you undo many of your frustrations.

Rsource Personnel at A. Philip Randolph Campus High School

Position	Personnel	Room #
Principal	Mrs. Lottie L. Taylor	113
Administration AP	Dr. John Mooney	160
Arista Advisor	Mr. Richard Williams	106A
Art AP	Mrs. Joan Jarvis	151
Attendance	Ms. Manyla Spencer	158
Biology AP	Mr. Joe Condolucci	555
Chemistry AP	Mr. Joe Condoluci	610
College Liaison	Dean Don Cody	106
College Information	Mr.Jerold Raab	112
Coordinator of Student Affairs (CO SA)	Ms. Phyllis Graham	455
Custodian	Mr. David Kehoe	153
Deans	Mr. B. Bronstein	303
	Ms Aquenette Purnell	
	Mr. E. Mainzer	
	Mr. Nick West	
English AP	Ms Mary Jenkins	409A
Evaluator	Dr. Gordon	110
Foreign Language Coordinator	Mr. Vincent Tramontozzi	257
GO Store	Mr. Joe Cassar	Student Cafeteria
Guidance AP	Mrs. Norma Lackow	105
Guidance Counselor	Mrs. Margaret Ketly	109
	Mr. Kent Solomon	109
	Mr. Howard Waldman	109
	Ms. Helenea Beletti	110
	Mrs. Rita Coren	110
	Mr. Tony Haza	109
Infirmary/Emergency Room	Mrs. Purline Bryant	606
Librarian	Mrs. Elaine Adamenko	260
Lunch Room Coordinator	Mr. Melvin McKay	Student Cafeteria
Mathematics AP	Mr. Martin Rafson	251
Medical Program AP	Mrs. Joan Jarvis	151
Physical Ed Coordinator	Ms. Aquenette Purnell	463
Phisics AP	Mr. Joe Condoluci	610
Psychologist	Dr. Eleanor Thomas	110
Program Coordinator	Ms. Denise Johnson	609
Science Prep Room		553
School Base Support Team		509
Secretarial Studies AP	Mrs. Joan Jarvis	151
Senior Advisor	Ms. M. Greenridge	608
Senior School Director	Ms. Thelma Baxter	112
Special Ed AP	Mr. Ed Fletcher	510 A, B
Speech Therapist	Ms. A. Gray	509
Social Studies Coordinator	Ms. E. Henn	357
*Teacher's Resource Room		101
Transportation	Mr. Joe Cassar	Student Cafetria
Yearbook/Newspaper	Ms. Barbara Satlow	608
Treasurer	P. V.	611

A. Philip Randolph Campus High School Rules & Regulations

Attendance

1. Three (3) unexcused absences limit the grade a student may obtain to 70 regardless of cumulative average.
2. Three (3) unexcused latenesses are equivalent to one cut.
3. Absence or lateness to school requires a note of explanation from parent.

MOVEMENT WITHIN THE SCHOOL

1. Program and I.D. cards must be in your possession at all times and shown to any staff member who asks to see them.
2. A pass is needed when you deviate from your daily schedule. You must sign out on the pupil sign out sheet and obtain a pass when leaving your class.
3. Seniors must be in their assigned location during non college time.
4. Seniors returning from college may not go above the entry floor before the bell rings.
5. All students must report to official class and remain inside their official classroom during the official class period.
6. All bathrooms will be locked daily from 8:10 a.m. to 9:05 a.m., 5 minutes before the end of each period, the passing time between periods and 5 minutes after the bell has rung signifying the start of of a period. Cafeteria bathrooms will be open periods 4, 5, 6 and 7.
7. Other bathrooms will be opened on a rotating basis.
8. Students who have need for more extensive use of bathroom facilities must have a doctor's note on file in the medical office.

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BEHAVIOR

1. No eating in the classrooms, hallways, stairwells.
2. No smoking in the school.
3. No cursing in the school.
4. Appropriate voice tone should be maintained at all times in the building.

DRESS

1. No hats are allowed ON in school (male or female).
2. No walkmans or radios are allowed ON YOUR BODY during school hours or in the building.
3. No shorts are allowed in school other than in the Gymnasium.
4. No hair rollers or hair scarves are to be worn in school.

SUSPENSIONS

The following offenses can cause your immediate suspension from school:

1. Use and/or possession of drugs.
2. Aggressive act(s) against pupils.
3. Aggressive act(s) against staff.
4. Disorderly conduct.
5. Possession of a dangerous weapon.
6. In classroom disruption.
7. Out of classroom disruption (cutting).
8. Vandalism
9. Theft.
10. Possession of stolen property.
11. Arson.
12. Pulling a fire alarm.
13. Use and/or possession of alchohol.
14. Health code violations.
15. Forgery.
16. Smoking.
17. Gambling.
18. Molesting.
19. Other (Any act that causes immediate danger to self or others in building.

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LUNCHROOM RULES AND REGULATIONS

1. Pupils are to line up on the stairs leading to the entrance.
2. Pupils will show their program card to gain admittance to the lunchroom.
3. Pupils once admitted to the lunchroom may not leave without a pass unless they are returning from a college class and awaiting the next bell.
4. Dont's - No hats may be worn.
   No radios may be played.
   No games of chance may be played.
5. Applications for free and reduced lunch may be obtained from official teacher.
6. Questions regarding lunch procedures should be directed to AP/ Administration or lunchroom coordinator.

LIBRARY

A] All A.P.R.C. H.S. students have access to the City College library through their high school I.D. cards. Each student is required to make use of this facility which sharpens their research skill development. This is a requirement of each course of study.

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B] The A.P.R.C.H.S. library is open periods one through nine to all students on their free time, including lunch periods. Program cards or I.D. cards are the only identification needed to take out materials. Books circulate for two weeks and are renewable for another two weeks if stamped again. Magazines and some reference materials circulate overnight. Fines for overdue materials are 5 cents per day.

C] Students must present their program card or a pass from their subject teacher to be admitted to the A. Philip Randolph Campus High School library.

TRANSPORTATION

Pupils are eligible for reduced fare privileges on public transit facilities, if they reside 1 1/2 miles or more from the school. If a pupil requests a pass and is eligible, he/she will be issued a single mode reduced fare pass for either bus or subway. Any student regardless of distance from the school may request a half fare bus pass.

PROGRAMMING PROCEDURES

1. Once each term, the student meets with his Guidance Counselor and selects his courses for the following term. All students at A. Philip Randolph select electives to bring their program to a 9-period day.

2. On the first day of the new term, the student receives his new Program Change Form from his Official Teacher. He uses this program to sign into all his classes.

3. If a student has a program error, he completes a Program Change Form. This form goes into the Guidance Counselor. If approved, the student must sign into all classes. Until that time the student must follow his/her original program.

4. A permanent Program with changes completed is issued.

5. All students must carry their Program with them at all times.

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3. Notebooks

Notebooks are to be maintained in each major subject and reflect sequential progression of the lessons taught. Periodic inspection by teachers will be practiced in these classes.

4. Homework

Homework is to be given in major subjects each day.

5. Excused Absences

Attendance in class is mandatory. Students who absent themselves must return with a note from their parent or guardian. Absences with signed parental excuse (illness, family emergencies) are accepted as authorized absences. Students are required to make up all assignments due to excused absences. Teachers will provide make up assignments for all absences, either in the form of homework, tests etc.

6. Unexcused Absences

An unexcused absence is an absence without parental or medical authorization. Any work missed as a result of an unexcused absence must be made up. The grades for the second and third marking periods are cumulative average, which is grades earned by a student as indicated in #1, Criteria for Computing Grades. Where the teacher is unable to make an evaluation to determine an academic grade solely because of a student's absence, a grade of NC (no credit) shall be given.

7. Lateness

Three (3) latenesses to class (those with no note from an office/teacher) are equivalent to (1) absence. A late pass to school is not considered as a lateness unless stamped "Excused" by the Administration.

Regulations regarding lateness and attendance may waived only with the approval of the department Assistant Principal, Supervision. This waiver can cover any extenuating circumstances for an individual student.

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CRITERIA FOR COMPUTING GRADES AT A. PHILIP RANDOLPH CAMPUS H.S.

1. Marking period	FIRST	SECOND	THIRD
a. Class Tests	50%	40%	40%
b. Uniform Examination	X	20%	X
c. School Finals	X	X	20%
d. Class Participation/Citizenship	20%	20%	20%
e. Homework/Reports/Projects	30%	20%	20%
TOTAL	100%	100%	100%

f. Example

Class Tests - Average = 85%
Homework/Projects = 80%
Uniform Examination = 90%
Class Participation = 100%

g. Computation of Grade for Second Marking Period

Class Tests (2 full tests)	Weight 40%	.4 X 85	= 34
Homework/Projects	" 20%	.2 X 80	= 16
Uniform Examination	" 20%	.2 X 90	= 18
Class Participation	" 20%	.2 X 100	= 20
Second Marking Period Grade			88

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2. Seven evaluative devices have been established as the minimum number for a term. The seven tests will be distributed in the following manner:

a. First Marking Period - Two full period objective evaluations.

b. Second Marking Period - Two full period objective evaluations.
One mid-term examination.

c. Third Marking Period - One objective evaluation.
One comprehensive final examination.

PROMOTIONAL REQUIREMENTS &

GRADUATION REQUIREMENTS FOR APRCHS DIPLOMA

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I. How to Earn Credits

A] A course ends in January or in June.

B] Credits are earned by passing courses each term ending in January and in June.

C] Each course except for P.E. is worth one (1) credit.

D] English, Foreign Languages, Global History, and Science courses are on annual promotion. This means that it is possible to convert a failing January grade in those subjects to a passing grade (65) by passing the second half of the subject in June.

e.g.

January Report			June Report		
E1	65		E2	70	
SP1	(55)		SP2	90	(1)
GH1	70		GH2	(55)	
9M1	(55)		9M1	75	(1)
BIO1	80	(1)	BIO2	80	(1)
T1	75	(1)	T2	80	(1)
MUS	75	(1)	ART	85	(1)
PE	90		PE	90	
5 credits			6 credits + 1 converted from SP 1		

TOTAL 12 CREDITS

II. Promotional Requirements (Approved Revision of Gen. Circ. #9)

10th Grade = 10 credits
11th Grade = 23 credits
12th Grade = 32 credits + programmable graduation require nts without summer school or night school. me

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GRADUATION REQUIREMENTS FOR AN APRCHS DIPLOMA (June, 1986, 1987)

A. COURSE	I. Credits June, 1986, 1987	II. Medical Program Credits June, 1986, 1987
English	8	8
Social Studies (Eco, AS1, & AS2 must be included)	8	8
Mathematics	4	7 } +3=17
Science	4	7 }
Foreign Language	6	6
Art	1	1
Music	1	1
Typing	2	2
Computer	1	1
Health	1	1
Electives	10	5
PE (7 terms no credit)	0	0
TOTAL	46 CREDITS	50 CREDITS

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B. City College Course worth three (3) City College Credits.

C. Successful completion of three (3) year group in:

1] Foreign Language

D. Completion of New York State Competency Requirements in:

1] English = RCT Reading & RCT Writing OR English Regents OR SAT - English Score Greater than 310

2] Mathematics = RCT Math OR any Math Regents exam, (e.g., 9th Year Math or SAT score greater than 350)

E. Service Credit - 40 hours for June, 1986
60 hours for June, 1987

Successful completion of IA, B, C, D, and E will result in an A. Philip Randolph Campus H.S. Diploma.

Successful completion of IIA, B, C, D and E will result in a Special Medical Program Certificate.

F. Silver Merit Seal on Diploma denotes an overall average of 80% - 89.9%

G. Gold Honor Seal on Diploma denotes an overall average of 90% - 100%

IV. Regents Diploma - Earned by passing
- A) English Regents
- B) Social Studies Regents
- C) Regents in 3 year Group (3 Regents credits)

V. Regents with Honor Seal
- A) Successful completion of IV A, B, C plus
- B) Regents examination average 90% - 100%

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GRADUATION REQUIREMENTS FOR AN APRCHS DIPLOMA (June, 1988)

A. COURSE	I. Credits June, 1988	II. Medical Program Credits June, 1988
English	8	8
Social Studies (Eco, AS1 & AS2 must be included)	8	8
Mathematics	4 } +2=10	7 } +3=17
Science	4 }	7 }
Foreign Language	6	6
Art	1	1
Music	1	1
Typing	2	2
Computer	1	1
Health	1	1
Electives	8	5
PE (7 terms no credit)	0	0
	46 CREDITS	50 CREDITS

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B. City College Course worth three (3) City College Credits

C. Successful completion of a three (3) year group in:

1) Foreign Language plus one of the following: Mathematics or Science

D. Completion of New York York State Competency Requirements in:

1) English = RCT Reading & RCT Writing OR English Regents OR SAT English Score Greater than 310

2) Mathematics = RCT Math OR any Math Regents exam, (e.g. 9th Year Math) or SAT Math score greater than 350.

E. Service Credit - 80 hours for June, 1988

Successful completion of IA, B, C, D, and E will result in an A. Philip Randolph Campus H.S. Diploma.

Successful completion of IIA, B, C, D, and E will result in a Special Medical Program Certificate.

F. Silver Merit Seal on Diploma denotes an overall average of 80% - 89.9%

G. Gold Honor Seal on Diploma denotes an overall average of 90% - 100%

IV. Regents Diploma - Earned by passing
- A) English Regents
- B) Social Studies Regents
- C) Regents in 3 year Group (3 Regents credits)

V. Regents with Honor Seal
- A) Successful completion of IV A, B, C plus
- B) Regents examination average 90% - 100%

MINIMUM REQUIREMENTS FOR APRCHS DIPLOMA (1989, 1990)

I.	1989, 1990
Eng	8
Soc. Stud	8
Math	6
Science	6
For. Language	6
Business	2
Computer	1
Art/Music	2
Health	1
Electives	6
	46

MINIMUM REQUIREMENTS FOR SPECIAL PROGRAMS 1989, 1990

	II. M2P2	III. Engineering	IV. Bus. Manag	V. Educ
Eng.	8	8	8	8
Soc. Stud	8	8	8	8
Math.	7 } +3	12	4 } +2	8
Science	7 }	8	4 }	8
For. Lang.	6	6	6	6
Bus.	2		6	2
Shop		2		
Computer	1		1	1
Ind. Arts		4		
Art/Mus	2	1	2	2
Health	1	1	1	1
College/ Electives	5		4	2
	50	50	46	46

B. City College Course worth three (3) City College Credits

C. Successful completion of a three (3) year group in:
Foreign Language plus two of the following:
1] Mathematics
2] Science
3] Business

D. Completion of New York State Competency Requirements in
1] English = RCT Reading & RCT Writing OR English Regents OR
SAT - English Score Greater than 310

2] Mathematics = RCT Math OR any Math Regents exam, (e.g. 9th Year Math) Or SAT Math score greater than 350.

3] RCT - American History or American History Regents.

E. Service Cedit - 80 hours for June, 1989

Successful completion of A, B, C, D, and E will result in an A. Philip Randolph Campus H.S. Diploma.

F. Silver Merit Seal on Diploma denotes an overall average of 80% - 89.9%

G. Gold Honor Seal on Diploma denotes an overall average of 90% - 100%

IV. Regents Diploma - Earned by passing

A] English Regents
B] Social Studies Regents
C] Regents in Foreign Language
D] 2 Math Regents
E] 2 Science Regents
F] 2 3yr. Groups Regents

V. Regents with Honor Seal

A] Successful completion of IV A, B, C plus
B] Regents examination average 90% - 100%

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1991

Add RCT Science
RCT Global Studies
Proficiency Exam - Occupational Education (Business Program)

SAMPLE PROGRAM OF APRCHS STUDENT

With a Nine (9) period day each student should have the following courses:

English
Social Studies
Math
Science
Foreign Language
Physical Education/Hygiene
Elective] To meet specific program and/or APRCHS Diploma
Elective] requirements.
Lunch (period 4, 5, 6, or 7)

ALPHABETICAL LIST OF COURSE ABBREVIATIONS

Abbreviations	Name of Course	Department in which Described
AA	Art Appreciation	Art
Acct.	Accounting	Business
AGC.	Advanced General Chemistry	Science
ANP or ANP/CE	Anatomy & Physiology	Science
AP/AS	Advanced Placement Am. History	Social Studies
AP/E	Advanced Placement Eng	Science
AS	American Studies	Social Studies
B	Biology	Science
BlE	Biology (Regents Course)	Science
BAC	Bacteriology	Science
BioChem	Biochemistry	Science
Bl Wr	Black Writers	English
Bus. Law	Business Law	Business
Bus. Mgmt	Business Management	Business
CA	Communication Arts	English
CAD	Computer Assisted Design	Art
Calc lH	Calculus Honor	Math

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Ch	Chemistry	Science
CHIE	Chemistry	Science
CP	Computer Programming	Math
Cr Wr/Journ	Creative Writing	English
CSH	Computer Science	Math
DP	Drawing & Painting	Art
E	English 1	English
Eco	Economics	Social Studies
E. Lit	English Literature	English
FLSE	Family Living & Sex Education	Physical Ed
FM	Fundamentals of Math	Math
FR	French	Foreign Language
FSF	Fantasy & Science Fiction	English
Gen	Genetics	Science
GGM	Geology, Geography, Meteorology	Science
GH	Global History	Social Studies
GSAS	Global Studies/Adv. Plac.	Social Studies
GS	Global Studies	Social Studies
HDS	History & Development of Science	Science
HYG	Health Ed	Physical Ed

I.O.	Introduction to Occupation	Business
It	Italian	For. Lang
Jour	Journalism	English
KB	Keyboarding	Business
LA	Language of Argument	English
LAW	Law	Social Studies
LAT	Latin	For. Lang
LOG LAB	Logic Lab	Math
MARC	Minority Access to Research Careers	Science
MC	Computer Math	Math
Mech Draw	Mechanical Drawing	Art
ME	Medical Ethics	English
M & F	Marriage & Family	Social Studies
MQ	Sequential Math	Math
MU	Music Appreciation	Music
MXD CHOR	Mixed Chorus	Music
OC	Organic Chemistry	Science
Orch	Orchestra	Music
PAD	Problems in American Democracy	Social Studies
PAIP	Arithmetic Preparation (Pre-Algebra)	Math
PE	Physical Education	Phys. Education
PG	Participation in Government	Social Studies
Phys	Physics (Regents Course)	Science
Phys E	Physics	Science
Philos	Philosophy	English
Piano	Piano	Music
PSB	Psychobiology	Science
Psych	Psychology	Social Studies
RCE	Regents Competency English	English
RCM	Regents Competency Math	Math
RKG	Recordkeeping	Business
S	Special Education Course	Special Ed
SAT and SAT 1H	SAT/Prep	English/Math

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SC	Science 1	Science
SI	Scientific Illustration	Art
Sp	Spanish	For. Lang.
ST	Shorthand	Business
TAV	Theater Arts/Video	English
USH	United States History	Social Studies
WI	Wind Instrument	Music
WLT	Women in Literature	English
WP	Word Processing	Business
WPL	Word Play & Logic	English
10M	Geometry	Math
10ME	Geometry	Math
11M	Intro. Algebra & Trigonometry	Math
12M	Twelfth Year Math	Math

* NB An H, T, or S after the number of the course offering indicates an honor class e.g. E3H = English Honor, MQIT = Sequential Math Honor.

COURSE OFFERINGS AT A. PHILIP RANDOLPH CAMPUS H.S.

(Please be aware that all courses are not offered each semester)

Art Department (08)

AA1 Art Appreciation

This course is required of all students. It is a basic course where students not only learn to develop their drawing skills but also study the great artists of the past. Slides and films are used to visually motivate participants.

DP1 Drawing and Painting - An elective for students interested in developing skills in using various media.

SI1 Scientific Illustration - An elective for students who are interested in learning the techniques of scientific illustration.

Mech Draw 1 - Mechanical Drawing is an introduction to drafting skills & equipment and its application to three dimensional design. (Required of engineering students).

Shop - An experience in practical application using wood and/or metal. (Required of engineering students).

Mech Draw 2 Mechanical Drawing - Advanced concepts in orthographic projection. (Required of engineering students).

CAD + Computer Assisted Designs - A course in advanced computerized drafting techniques. (Required of engineering students).

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Business Department

Keyboarding 1 (Typewriting) (Typ. 1)

This is a basic course required of all students. Students master the keyboard with touch typing techniques and learn horizontal and verticle centering.

Advanced Keyboarding (Typewriting 2) (Typ 1)

Prerequisite is Keyboarding 1. This course is required of all students. It must immediately follow keyboarding 1. Students learn to type letters and envelopes. They learn tabulations and enumerations.

SELECTIVES:

Sten 1 - Shorthand 1 - Students learn Pitman shorthand theory, take dictation at 25 words a minute (wam) and transcribe the same.

Sten 2 - Shorthand 2 - Students complete Pitman theory, take dictation at 40 wam. and transcribe the same.

ST & T3 - Stenography 3 & Transcription 3 - Students take dictation at 60 wam. and transcribe the same.

ST & T4 - Stenography 4 & Transcription 4 - Students take dictation at 80 wam. and transcribe the same.

Accounting

This is the basic course in which students learn to analyze, prepare, and record financial statements and ledger accounts. Two-column journals and six-column worksheets are among the materials used.

Advaned KB 3

This is a course in typing of advanced tabulations, reports, tables of content, college prep work.

Business Management

This course introduces basic office management and procedures.

Business Law

This is a general course in basic law which is used in most businesses.

(IO) 1, 2 Introduction to Occupations 1, 2

This course is designed to heighten student awareness of broad transferrable enployment skills, and job specific skills. It is the mandated entry course in the business/marketing edudcation sequence.

RKG

Recordkeeping a course in personal management and organization for home and office use.

Word Processing - This course is designed for students interested in learning the fundamentals of using the computer for transcribing ideas into words in a readable form using specific produres.

Advanced KB 4

A continuation of advanced technical typing such as research foot notes, appendices and 10 column tabulations.

Word processing 2

A course in the movement of data through the document cycle: from the originator, to hard copy and filing system.

English Department

E1, 2 = English 1, 2

An exploration of folk and oral traditions in literature including mythology, paralleling Global History I & II. Mastery of the business letter, the paragraph, and basic sentence structure. (All entering grade 9).

English 1 Honor = E1H, E2H
E1T, E2T
E1S, E2S

Courses enriched to include exploration of literary genres through reading, discussion, and expressive writing.

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E3/4

A multicultural exposure to various genres; the short story, the play (Julius Caesar), poetry, and the novel introduction to the 4 paragraph literary essay. Either Spring or Fall.

E3/4 (Speech)

Students develop an understanding of the speech mechanism and the importance of communication skills through delivering a speech to inform, a speech to persuade, and oral interpretation of a brief literary work. Either Spring or Fall

E5 = English 5

A survey of American literature. Mastery of the business letter of adjustment, the data-based report, and the persuasive essay. (Culminates in RCT's in Reading and Writing). Passed E1, E2, & E3 + 4.

E6 = English 6

Continuation of a survey of American Literature. Mastery of the Regents-type literature and general essays. This course culminates in the Comprehensive English (Regents) Exam. Passed E1, E2, & E3 + 4.

E5H, 6H

Honor courses enriched to include research & study in American Literature. (Recommendation by AP English).

RCE

Required for students who have not passed the RCT in writing. A Review of the RCT writing tasks.

E7-English 7

Required for students who have not passed the English Regents. Two major literary works, Macbeth and a novel are explored in depth. (Passed E5 or E6).

ELT 7 = English Literature 7

A survey of English literature from Beowulf to the Eighteenth Century. Students have passed E5 or E6 & English Regents.

E8 = English 8

Required for students who have not passed the English Regents. Two major literary works will be explored in depth. Passed E5 & E6.

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CA 5, 5/7, 6/8

Communication Arts 5/7 - 6/8 (CA) see above, but for 11th and 12th grades.

Elective Courses - (Not necessarily offered every term).

Journalism - Techniques of writing for print and other media

SAT Prep/Careers.
Preparation for PSAT & SAT exams 11th & 12th grade.

Bible as Literature
Study of poetry & prose selections from the Old & New Testaments.

Modern Drama
Oral reading of a variety of modern plays.

The Law in Literature
The study of legal concepts and cases as they appear in selected literary works.

WPL Word Play & Logic
An English course whose articles include word games, riddles and exercises in logic to aid in the development of critical thinking and vocabulary. (Required for (th grade students on Medical Program).

Language of Argument = LA
An English course which promotes a critical analysis of abstract philosophical problems & current topical situations through discussion and formal debate. (Required for students in Medical Program - 10th grade).

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MED. Ethics - Medical Ethics
An English course which examines various ethical dilemas that arise in the practice of contemporary medicine, culminating in a position paper for each.

PHILO S = Philosophy
An English elective for 12th grade M2P2 that includes readings from Plato, Descartes and other great philosophers is a consideration of certain universal questions.

Fantasy & Science Fiction
Students will read and write about Dracula & Day of the Triffids They will also do a term project. (11th & 12th grade).

Black Writers
Students will read and write about works by major Black writers.

Creative Writing
Students will learn techniques of writing poetry, short stories & plays.
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Women in Literature

Students will read literary works by & about women. They will also do a term project.

Theatre Arts/Video

The student will be exposed to all aspects of theatre and video arts. Basic literacy concepts as applied to the soliloquy, the choreopoem, the one act play, and the full length play will be reviewed. Basic literary concepts as applied to the screenplay, teleplay, commercial, industrial and documentary script will be introduced.

The student will learn basic production strategies and techniques as applied to all theatre arts and broadcast media. The student will become proficient in the use of basic video camera, recorder and editing system through hands on experience.

The student will become familiar with basic production procedure. The student will have a realistic view of theatre and video arts related careers. The class will culminate in the making of 2 to 3, 10 to 15 minute videos conceived, written, produced, directed and edited by the students.

N.B. (1) Students may offer an English elective in lieu of a failed required course (E1 - E6) only with prior permission of the A.P. English. Students must take & pass E7 & E8 or (ELT 7 & ELT 8).

(2) Students may double in English to make up failed courses. Tripling may be done only with the permission of the A.P. English

FOREIGN LANGUAGES - FIRST YEAR (LEVEL I)
Spanish 1, 2,; French 1, 2; Italian 1, 2; Latin 1, 2;

These are the introductory courses for beginning the study of a foreign language. The goals are:

1. Writing basic sentence structure in the foreign language.
2. Comprehension of oral communication in the foreign language.
3. Correct pronunciation of the foreign language.
4. Reading and comprehension in the foreign language of vocabulary and idiomatic expressions in context.

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FOREIGN LANGUAGES - SECOND YEAR (LEVEL II)
Spanish 3, 4 French 3, 4

Prerequisite Spanish 1, 2; French 1, 2
The goals are:

1. Continuing the development of the four languages skills from the first year.
2. Learning about cultural aspects of the foreign language and comparing our own culture.
3. Preparing for the N.Y. City-Wide Examination in June.

FOREIGN LANGUAGES - THIRD YEAR (LEVEL III)
Spanish 5, 6 French 5, 6

Prerequisite; Spanish 3 , 4; French 3, 4
The goals are:

1. Learning advanced grammar structure, including the subjunctive mood.
2. Writing compositions in the foreign language.
3. Intensive cultural reading in the foreign language.
4. Preparing for the N.Y. State Regents Examination in June.

FOREIGN LANGUAGES - FOURTH YEAR (LEVEL IV)
Spanish 7, 8; French 7, 8

Prerequisite: Spanish 5, 6; French 5, 6
The goals are:

1. Exposure to literary works of contemporary authors in the foreign language.
2. Intensive development of oral and written communication in the foreign language.
3. Writing compositions on themes and topics in contemporary society in the foreign language.

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COURSE OFFERINGS

MATHEMATICS DEPARTMENT

FM 1, 2 Fundamentals of Math 1, 2

A course in basic mathematics to prepare students for the Regents Competency Test. The course reviews fundamentals and surveys the areas of arithmetic, algebra and geometry.
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9M2 Algebra 2 - Prerequsite 9M1

The topics in this course include: factoring; operations with algebraic fractions; graphing, solution of simultaneous equations; radicals; solution of quadratic equations; and the Introduction to Trigonometry. This course offering is for the students who have passed Algebra 1 (9M1). Given for the last time Sept., 1985.

10M1 Geometry 1 - Prerequsite 9M2

The topics in this course include: basic definitions of terms in geometry; use of postulates and theorems in proofs; congruent triangles; parallel lines; anmd quadrilaterals. The course offering is designed for students who have passed Algebra 2 (9M2), or failed Geometry 1 (10M1)

10M2 Geometry 2 - Prerequsite 10M1

The topics include: circles; similar triangles; areas of polygons; coordinate geometry; locus. This course offering is designed for students who have passed geometry 1 (10M1). Given for the last time Sept., 1986.

10M1E, 2E - Geometry 1, 2

A one year geometry course where proofs are de-emphasized and algebraic applications and hands-on activities are stressed.

11M1 - Intermediate Algebra and Trigonometry 1 - Prerequisite 10M2

The topics in this course include; Factoring: Algebraic fractions; radicals; complex numbers; solution of verbal problems; systems of equations; gonometric cofunctions and reciprocal functions. This course offering is designed for those students who have passed geometry 2 (10M2). Given for the last time February, 1987.

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Calc 1H = An advanced placement course in Calculus (A-B).

MQ 1 = Sequential math, Course I, term 1:
The topics include signed numbers, polynominals, equations, logic, probability and statistics.

MQ 2 = Sequential math Course I, term 2 - Prerequisite MQ1:
The topics include geometry, factoring, quadratic equations, simultaneous equations and graphing.

MQ1A, MQ2B, MQ2C = A 3-term course covering the same topics as in the one year Course I.

MQ1H, MQ2H = Honors courses in Sequential math, course I, with enrichment material designed to promote problem solving skills.

MQ 3 = Sequential math, course II, term 1 - Prerequisite MQ2:
The topics include advanced logic, Euclidean geometry, congruent triangles, parallel lines, similar triangles.

MQ 4 = Sequential math, course II, term 2 - Prerequisite MQ3:
The topics include analytic geometry, trigonometry, quadratic equations, mathematical systems and probability.

MQ3H, MQ4H} = Honors courses in Sequential math, course II, with
MQ3T, MQ4T} enrichment material designed to promote problem solving skills.

MQ 5 = Sequential math, course III term 1 - Prerequisite MQ4:
The topics include intermediate algebra, functions, geometry of the circle, transformation geometry and trigonometry.

MQ 6 = Sequential Math course III, term 2 - Prerequisite MQ5
The topics include trigonometry, logarithms, stastistics and probability.

MQ5H, MQ6H} = Honors courses in Sequential math, course III, with en-
MQ5T, MQ6T} richment material designed to promote problem solving skills.

RCM = Regents competency mathematics:
A second period of mathematics for students who have failed the Regents Competency Test.

PA1P, PA2P = Pre- Algebra:
A second period of mathematics for incoming students whose standardized math score is significantly below level.

Electives

CP1 = Computer programming. Prerequisite: 9M or MQ2
A course in programming in the Basic language.

CS1 = Computer Studies.
A beginning programming course - Last offering in Fall, 1985

MC1 = Computer Math 1 - State approved course which can be credited toward a 2nd year of high school math.

MAP = Mathematics applications:
A second period of mathematics devoted to the development of problem solving skills (required for Pre-engineering students).

SAT = Scholastic Aptitude Test math:
Students will study the types of math problems asked on the PSAT and SAT. Students in this course will study Math and English on alternate weeks. This course is for juniors only and students must at least be in 10M2 or MQ4.

Log Lab = Logic Laboratory:
A new course developed jointly with CCNY - the application of electronic cicuitry to the solution of logic problems (required for Pre- Engineering students).

Course Offerings
Music Department

MU = Music Appreciation (MU1)

This basic course is required of all students. It includes the study of voice types, the elements of music, instruments, music history and careers in music. Students sing daily.
While there is no prerequisite for Music Appreciation, this course is a prerequisite for further work in Music.

Electives: (These courses may not be offered every term.)

Piano - Designed for beginners only who wish to learn the rudiments of piano and basic techniques. Open to all interested. Pre-req. MU1

Orchestra (mixed) - This course is designed for students that demonstrate a working knowledge of a specific instrument. Admission by department recommendation only.

Orchestra Beginners - This course is designed for students who would like to begin to learn to play clarinet, saxaphone, flute, etc. Limited to 25-30 students. Pre-req. MU1

MXD Chor = Chorus (Mixed) - This course is designed for students that have a demonstrated knowledge of singing and music ability. Admission by department recommendation only.

SCIENCE DEPARTMENT

I. Regents Exam Courses

B1, B2 REGENTS BIOLOGY

This course is offered to all ninth graders who have successfully completed their General Science course in a Junior High School. It is

regents Biology culminating in the Regents examination in June. A brief review of the topics in this course include: the study of life, the chemistry of living things, animal maintenance and plant maintenance, reproduction and development, genetics, evolution and diversity, plants and animals in their environment.

CH1 CH2 REGENTS CHEMISTRY

This course is offered to students who have successfully passed the Biology Regents examination in June, and have completed their ninth year mathematics satisfactorily. This course will culminate in the Regents examination in June, and includes matter and energy, atomic structure, chemical bonding, periodic table, stoichiometry, kinetics and equilibria, acid-base theories, redox and electrochemistry, organic chemistry, and nuclear chemistry.

PHYS 1, PHYS 2 REGENTS PHYSICS

Students enrolled in this course should have completed their Regents chemistry curriculum and tenth year mathematics course. They will take the Regents examination in physics next June. The topics in this course include: kinematics, force, dynamics, work and energy, internal energy and heat, kinetic theory of gases, characteristics of periodic waves, periodic waves phenomena, light, electricity, static electricity, electric current, magnetism, electromagnetic induction, electromagnetic radiation, electron beams, atomic and nuclear physics, quantum theory, models of the atoms, atomic spectra, the nucleus, nuclear reactions.

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II. State Examintion Courses

B1E, B2E

Fundamental Biology: This course is offered to students upon recommendation of teachers. The curriculum encompasses life function systems of the human body, reproduction and development, the green plant, classification and evolution. A state-wide examination is administered at the conclusion of this course. Pre-req. Sci. 1, Sci. 2.

M.A.R.C. (Introduction to Research)

Science 1, 2

A general survey course for ninth graders needing additional skill building prior to entry into Regents classes. (R.C.T.) examination is given at the conclusion of this course. Placement by department recommendation. Offer review of records.

CH1E, Chem 2E

Fundamental Chemistry: This course is designed for those students who have done satisfactory work in biology last year. The topics in this course include the scientific method, matter and energy, water and solutions, atomic structure, the periodic table, preparation and separation of substances, organic compounds, chemistry at home, environ-

mental pollution, modern materials, chemical analysis. A state-wide examination is administered at the conclusion of this class.

PHYS 1E, PHYS 2E

Applied Physics: This course is designed for seniors who wish to learn more about the scientific aspects of the world in which live. Students enrolled in this course should have successfully completed the ninth year mathematics course. The scope of this course includes mechanics, wave phenomena, electromagnetism, heat and calonmetry, atomic and nuclear physics, semi-conductors. The course will culminate in a state-wide examination.

B1H, 2H

Biology 1 Honor - N.Y.S. Regents Biology course with enrichment in extra laboratory experiences in the modern NAC facility at City College, field trips, visiting scientists and research facilities and an in depth study of all the optional topics in the curriculum.

Chem 1H + Chemistry 1 Honor

Course extended to include field trips, laboratory & museum visits plus a reseach paper.

Phys 1H

Physics 1 Honor will include all optional topics, trips and a research paper.

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ELECTIVE COURSES

ANP = Anatomy & Physiology

A college level course concentrating on the respiratory and excretory system. Extensive laboratory dissection of the fetal pig is required. Prerequisite - Biology 1 Regents.

Bac = Bacteriology

Labs are held 2x a week in this 5 period weekly course at CCNY NAC building.

Geology - Geography-Meteorology (GGM)

One year course taught over five periods a week including field trips. Earthlings interested in discovering the nature of the planet they inhabit will enjoy this course. The geological part will deal with minerals and how rocks are formed both on and under deserts, oceanography, earthquakes and mountain building. Meteorological topics include the interaction of the atmosphere with the earth's surface. Topographical maps and the reading of weather maps will be covered in the course. Teacher-made exams will be administered through the sequence of this course and a thorough research paper is required.

Advanced General Chemistry: Prerequisite: Regents Chemistry

One year course taught over six-period week. This is an advanced placement course in Chemistry. It covers: selected topics from the special fields of inorganic, physical amnd organic Chemistry. Individual quantitative laboratory work is emphasised. First term study: solutions, titration techniques and curves, use of the analytical balance, theorical experimental approaches to dealing with gas laws.

Second term study expands on organic chemistry principle with emphasis on the techniques and practice of synthesizing organic compounds. Students enrolled in this course will take the advanced placement test.

Organic Chemistry: Prerequisite: Regents Chemistry

One year course taught over six-period week. Students enrolled in this course will study the structure, the preparation, properties and reactions of the principal classes of organic compounds such as hydrocarbons, aromatic compounds, halogen derivatives, alcohols, ethers, aldehydes, ketones, nitrogen on reaction mechanisms and synthesis. This course is strongly recommended for students contemplating medical and chemical engineering careers. The course will culminate in teacher made tests and laboratory reports.

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Course Offerings for Social Studies

Required Courses

Global Studies I and II

This is a required ninth year course in social studies. In these two semesters students learn about the geography, history and culture of Eastern Asia, Africa and Latin America.

Global Studies III and IV (Beginning Fall 1986) (GS3 & GS4)

This is the new required tenth year social studies course. It concentrates on the history and culture of the Middle East, Eastern Europe and Western Europe. GS III was open to students who passed GS1 and GS2.

Global History III (Offered for the last time Fall 1985) (GH3)

This is a one semester course for tenth graders. The course of study covers world history from 1815 to the present. Global contracts and interdependence are the major themes. GH III was open to students who passed GH 1 & 2.

Economics (ECO)

This is a one semester required course. It deals with how our economy operates, how the individual is part of our economic system and how the individual becomes an effective part of the Amercan economy. In Spring 1986 this course will be given to tenth graders. Afterwards it will be given in the last term of 12th grade.

Eco J classes have been enriched by a Junior achievement component in which students set up and operate their own corportion. Eco J 1986 is open to students who passed GH1 & 2.

American Studies I and II (AS1)

High school students are required to complete one year of American studies. In the first semester this eleventh grade course concentrates on the U.S. government and domestic history. In the second semester foreign policy and America's role in World Affairs is emphasized. This course culminates in the Comprehensive social studies Regents. Students must complete the required three year sequence before they are eligible for the Regents. AS I is open to students who have passed GH1, GH2, GH3, and Eco. AS1 and AS2 will be given for the last time in the 1986-87 school year.

Electives

Psychology (Psych)

This is a one semester elective for 12th grade students who have completed the required social studies courses. The major topics emphasised are the philosophy of psychology, personality development, psychopathology and psychological testing.

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Law

This is an elective course for eleventh and twelfth grade students who have passed two years of required social studies. This is an introductory course in law that will examine basic legal structures. Statutes, courts and legal interpretation of every level will be discussed. A police officer joins the teacher in classroom to provide his/her experience and expertise. A research paper and "briefs" will be required.

United States History I & II

Beginning in the Fall, 1987 this will be the required 11th grade social studies course terminating in a Regents on American government and history.

The emphasis of the course will be on post 1865 history. The major themes are the impact of technology, global interdependence and government.

Prerequisites: GS1, 2, 3, & 4

Participation in Government

Beginning in Fall 1988, this will be a required one semester course for 12th grade students. This course will emphasize current problems and how citizens can deal with them through utilizing the knowledge and skills they have developed in previous social studies classes.

Prerequisites: GS1, 2, 3, & 4 and U.S. 1 & 2

Urban Studies

This one semester course is an elective for eleventh and twelfth grade students. Through a series of planned learning activities students are taught the skills and concepts necessary to understand and participate intelligently in urban life.

Marriage and the Family (M and F)

This is an elective course for students who have passed at least one term of Social Studies. Students explore current social issues and problems facing Americans with emphasis on the changes that have occurred in sex-roles, marriage and family life.

Problems in American Democracy (PAD)

This elective is for students who have passed American Studies II. The course gives a broad overview of current American issues in a world context. Special emphasis is placed on preparing students for the comprehensive social studies Regents.

Advanced Placement American History (APAS)

This is a two semester elective for honor students in the eleventh and twelfth grades. The course is a survey of American History taught on a college level. Students who pass the Advanced Placement examination in May will receive college credit for the course. Students must be recommended for this elective.

GS1H, 2H, 3H, 4H, EcoH, AS1H, AS2H} Honor classes enriched to include
GS1T, 2T, 3T, 4T, EcoT, AS1T, AS2T} extensive use of primary and secondary readings, documentaries, and field trips.

Course Offerings Special Education Dept.
Fall 1985

Eng. 1-8

These courses parallel the English curriculum. Courses are designed to prepare students for possible mainstreaming.

Math FM1 and FM2

These courses are designed to cover the basic fundamentals of the math curriculum. They are designed to prepare students for possible mainstreaming.

RCT math is designed to give intensive preparation for the RCT in Math.

Computer Math is for students who have passed FM 1 & 2. It is designed to prepare students for possible mainstreaming in Social Studies.

GH 2

Parallels the basic Global History 2 course.

AH 1

This course is designed for students who have passed the Global History sequence and parallels the mainstream course.

AH 2

It is designed for students who have passed AH 1 and are preparing to take the RCT's

PAD

This course is designed to reinforce social studies skills and prepare students for the RCT's

Science - Bio 1

This course is designed to parallels as closely as possible Gen. Biology. It is designed to prepare students for possible mainstreaming in science.

ES 1

This course is designed to parallel as closely as possible the basic Earth Science curriculum.

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Foreign Language Span 1

This course teaches the basics of conversational Spanish. It is designed to satisfy SED requirements for a foreign language.

Span 2

This course is designed for students who have passed Span 1.

Business Subjects Cl.1

This course teaches the basics of clerical skills.

Cl. 2

This course is for students who have passed Clerical Skills 1., Intro. to Typing This course is designed to teach the basics of typing.

Art - Art History

This course is designed to give an appreciation of are and world history through hands-on art experiences.

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Career Skills - Health Careers 1

This course is designed to show the types of jobs available in the health industry. The course concentrates on those areas that would be realistic and available for our students.

Health Careers 2

This course is a continuation for students who have passed Health Careers Hygiene - This course is designed to help students become more knowledgeable of the body and its needs and how to maintain good health. Topics covered are personal hygiene, mental health, introduction to sex education, smoking, alcohol, drugs, nutrition, communicable and non communicable disease.

Family Living & Sex Education - This course is designed to help students acquire a body of knowledge related to human sexual growth, development and reproduction. Topics covered include family life past, present and future, prevention of teenage pregnancy, human sexuality, interpersonal relationships and communication, and sexually transmitted diseases. This course will assist students in developing healthy positive attitudes toward human sexuality and an appreciation for its potential for promoting personal growth and social responsibility.

College Courses/CCNY

Anthropology - 101- General Anthropology
Art 101 - Studio Orientation to Visual Arts
Art 121 - Drawing I
Art 130 - Design I
Art 140 - Drawing I
Asian Studies 101 - Asian Culture to People
Asian Studies 112 - Asians in America
Astronomy 100 - Ideas of Astronomy
Biology 105 - Introductory Biology
Biology 108 - Organismic Biology, Lecture
Biology 109 - Biological Processes of Organisms, Laboratory for Organismic Biology
Black Studies 101 - African Heritage - Afro American Experience
Black Studies 102 - African Heritage - Caribbean-Brazilian Experience
Chemistry 100 - Chemistry and Society
Earth & Planetary Science 100 - The Dynamic Earth
Earth & Planetary Science 101 - Air and Sea
EDIE 121 - Woodworking
EDIE 131 - Drafting
Educational Foundations - Perspectives in Teaching and Field Work in Psychological Foundations

English 100 - Themes in British and American Literature
English 110 - Freshman Composition
History 102 - The Ancient World
History 104 - The European Experience
History 106 - The American Experience
History 107 - Latin America, An Institutional Survey
Humanities 101 - Literature in Human Experience
Humanities 102 - The Arts: Understanding & Experience
Humanities 103 - Introduction to World Literature
Math 105 - Elements of Calculus
Music 101 - An Introduction to Music
Music 102 - Introduction to World Folk Music
Music 131 - Elementary Musicianship
Music 161 - Beginning Keyboard Techniques
Philosophy 101 - Introduction to Philosophy
Philosophy 111 - Critical Thinking
Political Science 101 - American Government & Politics
Political Science 111 - Critical Thinking
Psychology 102 - Applications of Psychology in the Modern World
Puerto Rican Studies 101 - Heritage of Spanish Antilles
Puerto Rican Studies 121 - Puerto Rican Heritage
Puerto Rican Studies 123 - Dominican Heritage
Puerto Pican Studies 124 - Cuban Heritage
Science 101 - Man and Nature

Romance Languages

French 121 - Basic I
French 122 - Basic II
French 223 - Intermediate
French 224 - Intermediate French, France Today

Spanish 121 - Basic I
Spanish 122 - Basic II
Spanish 223 - Reading and Conversation
Spanish 223, 2 - Intermediate Conversation
Spanish 224 - Modern Reading

Sociology 105 - Individual, Group, and Society
Speech 110 - The Art of Rhetoric
Speech 111 - Foundations of Speech Communication
Theater Arts 102 - The Performing Artist at Work

GENERAL RULES

1. Each candidate for office must get at least 200 signatures from voting students. Voter should not sign more than one petition for the same office.

2. Each canditate must be a member of the Student Organization.

3. Each candidate must submit a resuime covering all prior activities, service, and jobs that they have held.

4. The academic standing of all candidates will be checked to ensure that you are in satisfactory academic standing.

5. All candidates/elected officials must comply with school rules and exhibit the leadership qualities that go along with the position, at all times in and outside of school. Failure to comply with any of the above can result in your removal from office; if elected.

6. Each elected official must execute one period of service in the COSA office.

7. Each elected official must take part and attend all Student Organization meetings. Meetings are held during and after school hours.

8. Each elected official must help with the planning, organizing and carrying our of the Student Organization Activities.

9. If for some reason you are not able to fulfill the requirements of your office (if elected) you will be impeached and removed from office

10. Clearance for candidacy nuust be obtained from Deans office (citizenship), Guidance Office (Academic standing), and the attendance office.

11. Parental permission and 2 teacher recommendations are also required.

12. The Student Government Organization is comprised of: President, Vice President, Secretary, Treasurer, and 2 Representatives from each official class.

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Teams:

Girls Volleyball	Girls Softball
Boys Soccer	Girls Outdoor Track
Girls Varsity Basketball	Girls Tennis
Boys J.V. Basketball	Boys Tennis
Girls Indoor Track	Boys Outdoor Track
Girls Swim	Girls J.V. Volleyball
Boys Swim	
Girls Softball	

All of the above teams are Varsity Teams. The designation J.V. means Junior Varsity.

Athletic Clubs

Cheerleaders
Dance Club

Student Organization Clubs:

African World History	Spanish	Library	Science
Arista	Newspaper	Computer	
Debate	Peer Tutorial	Math	

G.O. STORE

1. The G.O. store operates exclusively for the benefit of the students at A. Philip Randolph Campus High School.

2. Any profits made by the sale of merchandise is used to support the General Organization Activities.

3. Every effort will be made to stock the school store with commodities needed by students for their effective academic progress.

4. The school store must charge State Sales Tax of 8.25% and has STATE AUTHORIZATION to do so.

5. The school store prices are LESS than or equal to manufacturers suggested RETAIL price.

6. Students who wish to join the G.O. may do so. Present membership fee per year is: $3.00.

Membership in the G.O. entitles students or staff to the special G.O. discounts on articles sold in the G.O. store and for special actvivities sponsored by the G.O.

SAMPLE CONTRACT

Dear Student:

We want you to meet with success in your English class and to get the most from it. In order to do this you should know what is expected of you so that you can live up to your expectations and ours.

Here is the formula for doing your best:

I. General Regulations

A. Attend class regularly and promptly. When you enter the classroom, begin work at once. (Look for the Pre-Session or DO NOW on the board, read it, and begin). Take out your notebook, textbook, and pen as soon as you are seated. Do not wait for the bell.

B. Do homework completely and submit it on time. Homework is due on the date for which it is assigned. Three or more assignments during a marking period may result in failure. If you have a good reason for not doing the homework, speak to your teacher after class.

C. Be attentive in class and participate in discussion.

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D. Study thoroughly for examinations. Ask questions about anything that you do not understand before attempting homework. (Ask the day before in class). Ask questions before scheduled examinations.

E. The following materials must be brought to class each day:
1. A large three-ring notebook.
2. The appropriate paper (8 1/2x11"), lined, with wide spaces and a margin at the left.
3. At least two pens in working condition, containing blue or black ink only (no magic markers).
4. Your textbook, unless and until you are specifically instructed to leave it at home.
5. Begin all assignments and classwork with the appropriate heading:

Name (in Full)	Date (in Full)
English Class	English Teacher's Name

F. Take pride in whatever you do. Do a thorough job and present your work neatly.

G. Dress appropriately. Coats and hats may not be worn in the classroom, and the windows will be opened moderately to admit air. Wear a sweater if necessary.

H. Eat a hearty breakfast. There is an excellent breakfast program - in school from 7:30 - 8:30 a.m. Neither food, beverage, nor the chewing of gum will be permitted in the classroom.

II. Scholarship

A. Become a reader.

1. Three book reports will be required during the term, one for each marking period. (Your teacher will determine the titles and the format for the reports).
2. Obtain a library card from the N.Y. Public Library and use it.
3. Buy a pocket dictionary, if you do not already have one, and carry it along with your notebook and your pens.

B. The Research Report.

You will be required to write a research report complete with a list of sources consulted. Upper termers will be required to use footnotes. The report may substitute for one of the three book reports.

III. Regulations Regarding Lateness and Absence

A. Latenesses

1. One cut (Lateness without an authorized pass). If you are not in your seat, ready for work when the late bell rings, you are late. If you arrive at school too late to attend class, you will receive a cut.
2. One or more unexcused absences during a marking period will result in failure. Latenesses and cuts, of course, will be combined and computed for the teacher to arrive at the total number of absences for the marking period and for the term.
3. If you are absent for an examination, you will receive no credit unless you present a valid excuse for such an absence.
4. Valid Excuse - a doctor's or dentist's note, a clinic card, or other legitimate excuse for the absence presented on official letterhead. (Bring the excuse with you when you return to class. However, a note or letter from home explaining all emergencies and any circumstances that may arise are welcome and will be taken into consideration). If you present a valid excuse for your absence, you will be given a make-up examination. Notify your teacher beforehand if you know that you will be absent for a scheduled examination.
5. All homework must be made up, regardless of the reason for the absence, due the day after return. See your teacher for the assignments. Obtain them from a fellow student beforehand if possible.

REMEMBER:

Your report card will be based on the following:

1. Preparation (notebook, textbook, pens, dictionary in class at all times).

2. Attentiveness

3. Class Participation

4. Homework

5. Book Reports

6. Test Grades

7. Notebook Check

Your grades are cumulative. This means your final grade will represent your effort for the entire term. If you do your very best in respect to the essentials outlined in this contract, you should succeed in your English class and have an enjoyable term.